

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 PM at the Library – December 19, 2017

125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER - S. Brady called the meeting to order at 6:34 pm.

ROLL CALL - S. Brady, M. Coleman, S. Perry, L. Dickinson

ABSENT: C. Carr, M. Parker

GUESTS: None

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

Public comments on items not on the agenda and/or jurisdiction items – 3-minute limit

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Perry/Brady) to approve the Minutes as corrected. (3-0-0)

2. DIRECTOR'S REPORT

Review of warrants listing – The Director noted there would be no financial report this month as the library is about to implement QuickBooks software. Beginning next year, the report from the previous month will be presented at each meeting. He did provide, however, charts showing income trends, open hour costs, and inflationary losses for the period FY09 through FY17 showing that it costs approximately \$500 per day to open the library, requiring \$200,000+ additional revenue a year (that would grow with inflation) to open 7 days/week.

Activity Summary Report – PR Consultant Steve Moore plans to present a proposal to the Board in early 2018 as consideration is given to going on the ballot for a bond issue in November 2019. He has helped the Library gain a number of news stories over the past several months, including another piece on in the Spanish language paper on the bookmobile and promotion of the Career Online High School program through the Chamber. A donation of \$1,000 was received from Jeanette and Larry Meeks in honor of her mother, Roselva "Susie" Coble, and the funds will go toward the Fiction collection. Also, Mr. and Mrs. Wayne Staples will be donating the Mayflower Society's "Silver Book" series.

The new bookmobile program is going well and oversized book marks have been distributed to publicize the new schedule. Perhaps the biggest item of the month was that Emily/Butterball, Beaumont Library's cat, was selected to be featured for the month of May in Baker & Taylor's 2018 Cat Calendar!

Changes in Status of District Employees – There were no personnel changes during the month, but a staff newsletter, tentatively named "Beaumont Breeze," has been created. In addition, the Director reported that he was one of just 50 selected nationally to receive a \$500 stipend to attend a one-day "Stand Up for Health" workshop prior to the biennial PLA Conference to be held in Philadelphia in March. The award is part of the "Promoting Healthy Communities" partnership between the Public Library Association and the National Network of Libraries of Medicine.

3. OLD BUSINESS

A. GRANT UPDATES

As part of the Student Success Initiative grant, the Library is exploring the possibility of providing all first graders with a library card beginning with the 2018-19 school year. The school district's Librarian and a school administrator will be coming to the Library to meet with staff on January 9 to work out the arrangements. One model would be a "1-2-3 card" that would allow younger children to check out only children's books, with no more than three checked out at any time, with no fines or lost item fees.

B. RESOLUTION TO MOVE ELECTION YEARS

A legal opinion received from the Riverside County Registrar of Voters, based upon SB 415, recommends special districts move their elections to even years.

MOTION: (Brady/Perry) to approve Resolution 2017-1 to move regularly scheduled library elections to even-numbered years beginning in 2022. (3-0-0)

4. NEW BUSINESS

A. OATH OF OFFICE, 2018 BOARD SCHEDULE, AND ISSUES

Sabina Brady was sworn in to her new term by the Director, serving as the District Secretary. The 2018 meeting schedule was discussed as well as the fact that absent Board member, Mark Parker, had been notified that his consecutive absences constitute a vacancy per the "Board Responsibilities, Guidelines, and Code of Ethics" of Board Policies and Procedures. The Director was asked to post the vacancy in a timely fashion.

MOTION: (Coleman/Brady) to continue the Board meeting schedule of 6:30 p.m. on the last Thursday of the month for 2018. (3-0-0)

B. ELECTION OF OFFICERS

Because of her length of experience on the Board and as an officer, Sabina Brady agreed to place her name in nomination as President, and the consensus was to nominate Cynthia Carr as Secretary in her absence.

MOTION: (Perry/Coleman) to approve by acclamation the slate of Sabina Brady as President and Cynthia Carr as Secretary. (3-0-0)

C. RESOLUTION FOR WORKERS' COMPENSATION

SDRMA has requested that the Board pass a new resolution in order to continue Workers' Compensation coverage for Trustees.

MOTION: (Brady/Perry) to approve Resolution 2017-2 to continue SDRMA's Workers' Compensation coverage. (3-0-0)

ADDED STARTERS AND COMMUNICATIONS

Former Director Clara DiFelice received a proclamation from the City of Beaumont during the City Council session immediately preceding the meeting. New Board member, Margaret Coleman, received a policy binder and other documents to bring her up to date with Board activities. She also received a copy of *The Complete Library Trustee Handbook*. The Director will order copies of CSDA's *Special District Board Member/Trustee Handbook* for the Board.

TRUSTEE COMMENTS AND REQUESTS

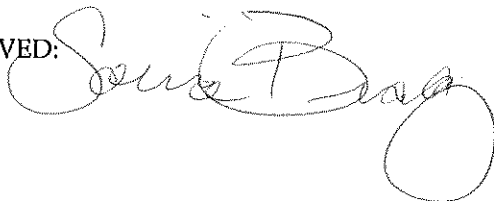
The Chamber's annual meeting in January conflicts with the next Library Board meeting. The ninth annual Pass Area Veterans Expo is on January 27.

PUBLIC COMMENTS

None.

ADJOURNMENT - at 7:21 p.m.

APPROVED:



DATE:

1/25/18