

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 PM at the Library - December 20, 2018
125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – C. Carr called the meeting to order at 6:30 p.m.

ROLL CALL - C. Carr, M. Coleman, B. Mahoney, S. Perry, L. Tetzlaff, L. Dickinson
GUESTS: M. Cook

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Coleman/Perry) to approve the Minutes as presented. (5-0-0)

2. DIRECTOR'S REPORT

General Ledger Report – The Director noted a few larger expenses during the past month, including replacement of the glow plug control unit on the library bookmobile and the purchase of three new computers, one for staff and two for use as 15-minute “express stations” for the public.

Activity Summary Report – A record of more than 1,100 people have attended the Library’s popular DMV Test Prep classes this year, the tenth anniversary of the program. Longtime volunteer, Bruce Toloski, has been one of the DMV Test Prep class instructors throughout the past ten years. The Library is planning to honor him for this service because he will be leaving the area soon, and an article is being prepared for the Record Gazette. Library usage statistics continue to be good with most monthly and year-to-date totals higher than those from last year.

Changes in Status of District Employees – Board and Staff gave Nell Secor a farewell on December 14. She and her family will move out on December 22. Sarah O’Brien, the new Outreach & Youth Services Librarian, started on December 6 and Nathan Harris, new Adult Services Librarian, started on December 13.

3. OLD BUSINESS

A. GRANT & PR UPDATES

The Library did not receive funding during the second round of the "Maximizing Learning Spaces" (or MacGyver) grants. Even though the State Library allowed those who received funding during the first round to apply this time, priority was given to new applicants. Other grant possibilities continue to become available, including NASA science grants that would fit well with next summer's reading program "50th anniversary of the moon landing" theme. PR efforts continue to be successful with a nice "The Little Library that Could" article earlier this month and several "Good Read!" columns, feature articles, and a narrated slide program already in the works.

B. 2019 BOARD MEETING SCHEDULE

The proposed schedule of Board meetings for 2019 was discussed with options presented for both Tuesday and Thursday meetings.

MOTION: (Carr/Mahoney) to hold 2019 Board meetings on the fourth Tuesdays of most months, the fifth Tuesdays in April and October, and the third Tuesday in December, at 6:30 p.m. (5-0-0)

4. NEW BUSINESS

A. PROPOSAL FROM ISOM ADVISORS

The proposal for election consulting services from Isom Advisors was discussed in depth. It was clear that most fees, other than for the public survey, would not apply unless the proposed bond issue were successful. The Board had questions as to the timing of the survey, whether fees such as the maximum of \$65,000 per bond sale were standard, whether there were any local conflicts of interest, etc. It was decided to table the topic and to invite a representative of Isom Advisors to the January meeting for further discussion.

B. RESOLUTION TO TRANSFER TO ACO

The Director reported that the annual audit by Lund & Guttry was nearly complete and that four minor findings had been brought to his attention: 1) Due to the transition from manual to QuickBooks accounting, \$46,000 in receipts (mostly grant funds) had not been accounted for by Riverside County; 2) The \$150,000 transfer from the general fund to the ACO fund approved by the Board in March was never completed by Riverside County; 3) \$4,400 in donations that should have gone into the Endowment Fund were deposited in the ACO fund; and 4) rental receipts amounting to \$9,070 went into the Wells Fargo account instead of into the ACO fund. All of these items are being corrected, but the ACO transfer issue requires new Board approval.

MOTION: (Mahoney/Coleman) to rescind the Resolution 98 transfer of \$150,000 from the general fund to the ACO fund for FY 2018 approved in March, and to approve the Resolution 99 transfer of \$300,000 from the general fund to the ACO fund for FY 2019. (5-0-0)

C. ELECTION OF OFFICERS

There was agreement to retain the same officers who had been installed when vacancies had occurred in August.

MOTION: (Perry/Mahoney) to retain Cynthia Carr as President and Margaret Coleman as Secretary in 2019. (5-0-0)

ADDED STARTERS AND COMMUNICATIONS

The Director distributed copies of the new Adult Activities program guide and noted that Margaret Coleman would be teaching a writing class and that genealogy classes are being brought back by popular demand. He noted that the new librarians are profiled in the January newsletter and the new streaming resource, Acorn TV, is being promoted along with online access to the New York Times, the latter being provided by the State Library.

TRUSTEE COMMENTS AND REQUESTS

None.

PUBLIC COMMENTS

Mr. Cook reported that the Friends are looking for new Board members and their odd-month meetings may have to be shifted to accommodate the new Library Board schedule of Tuesday night meetings.

ADJOURNMENT - at 7:25 p.m.

APPROVED: 

DATE: 1-22-19

