

Description

Beaumont Library District is seeking a creative, innovative, motivated and energetic customer-service oriented generalist for our entry-level Librarian position. The Library District serves 70,000 residents of the San Geronio Pass east of urban Los Angeles and west of the Palm Springs desert communities. We are looking for an individual who desires variety, challenge, and immersive public contact in their employment, working with a growing community and contributing to the overall development of the library. Under general direction of the Principal Librarian, this position will focus on reference service, assistance with Adult programming and the evaluation of print, non-print, and e-resources for the Adult Collection. The library is space-constrained and while plans are in place to expand the facility, weeding is an ongoing need.

Requirements

The ideal candidate will possess the following:

- Familiarity with collection development practices for print, non-print, and e-resources, as well as interests of the public
- Team orientation to establish and maintain cooperative and efficient working relationships with other staff, volunteers, and the community
- Knowledge of current library trends, services, and organization
- Passion for community services and the community we serve
- Demonstrated interpersonal skills using tact, patience, and courtesy, exemplifying superior customer service
- Excellent oral and written communication skills
- Ability to interpret, apply, and explain library policies and procedures
- Master's in Library Science from an ALA-accredited college or university

First consideration given to applications received by September 21, 2018.

Current annual salary range is \$58,240 to \$76,534

To apply for this exciting career opportunity, please submit your cover letter, detailed resume, and three references to:

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To learn more about Beaumont Library District, visit our website at bld.lib.ca.us